

LAKSHMIKANTH G

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PROFESSIONAL SUMMARY

Dynamic and results-driven Information Management Professional with over 7.5 years of experience in Library and Information Resource Management. Proven expertise circulation management, digitization, cataloguing, document retrieval, and adept at implementing innovative solutions for enhanced library services and information dissemination.

WORK EXPERIENCE

Dharmamurthi Rao Bahadur Calavala Cunnan Chetty's Hindu College, Chennai

Librarian – May 2025 – Present

- Library Management, Budget Planning, Collection Development, Circulation, Information services, Events, Outreach activities, Editorial board member in Hindu College Journal of Multidisciplinary Research.

Legal Practice | Aug 2021 – Apr, 2025

- Engaged in legal practice, focusing on research and documentation.

Tamil Virtual Academy, Chennai

Resource Person - Digital Library Project | Jun 2016 – Oct 2017

- Led digitization and documentation of rare materials.
- Developed keyword-based retrieval systems for efficient document access.
- Managed OPAC creation, user profiling, and website coordination.

TATA Consultancy Services, Chennai

Library Executive - Information Resource Centre | Aug 2010 – Jun 2016

- Maintained circulation desk operations and statistical documentation.
- Provided SDI services and distributed information bulletins to key stakeholders.
- Managed journal acquisition, vendor coordination, and bill processing.
- Implemented MARC 21 cataloguing and digital archiving strategies.

EDUCATION

COURSE	INSTITUTION/UNIVERSITY	YEAR	MARKS IN %
S.S.L.C	Victoria Matric Higher Secondary School	2003	68
H.S.C	Victoria Matric Higher Secondary School	2005	79
B.com	Pachaiyappa's College for men	2008	61
M.sc (Library & Information science)	University of Madras	2010	66
LLB	Sri Venkateswara University, Tirupati, AP	2021	59

- UGC NET Qualified (Library and Information Science)

TECHNICAL SKILLS

- **Operating Systems:** Windows, Linux, Mac
- **Software & Tools:** Libsys, Koha, Autolib, MS Office (Word, Excel, PowerPoint)
- **Digital Library Management:** Digitization, Documentation, OPAC Creation

CERTIFICATIONS & TRAINING

- **Diploma in Multilingual Office Automation, C-DAC (A+)**
- **Diploma in Computer Financial Management, Bharat Sevak Samaj (First Class)**

ACHIEVEMENTS & AWARDS

- SALIS – AutoLib - Tamil Nadu Best Young Librarian Award
- Service & Commitment Award – TCS
- Special Initiative Award – TCS
- Star of the Month – TCS IRC
- Librarian P. Kalyanasundaram Endowment Prize
- Saradha Ranganathan Endowment Prize

LANGUAGES

- **English:** Read, Write, Speak
- **Tamil:** Read, Write, Speak

PAPER PRESENTED

- ❖ Presented paper on “Artificial Intelligence Transcribers: How do AI Based Transcriptionists and Writing Assistants Works?” in B.S. Abdur Rahman Crescent Institute of Science and Technology, Chennai on 27th and 28th June 2025.
- ❖ Presented paper on “Open Online Survey Tools for Research : A Study” in Thiagarajar College of Engineering, Madurai and SALIS organized conference on 7th and 8th 2017.
- ❖ Presented Paper on “Digitization and Document Management System in Libraries” in St. Xavier’s College of Education, Palayamkottai on 21st and 22nd October 2016.
- ❖ Presented Paper on “Social Networks Enabled Services in Libraries” in K.S. Rangasamy College of Technology and SALIS organized DRDO supported National Conference on 8th and 9th July 2016.
- ❖ Presented Paper on “Perspectives of Moodle: An Efficient Learning Management System for E-learners” in Coimbatore Institute of Technology and SALIS organized National Conference on 8th and 9th August 2014.

SEMINAR PARTICIPATION

- ❖ Participated in Five-days Faculty Development Programme on “Enhancing Student Engagement through. Active Learning and Teaching” organized by the IQAC of DRBCCC Hindu College and

Dr. MGR Educational and Research Institute on 26th to 30th May 2025.

- ❖ Participated in 4 days online International Workshop on Artificial Intelligence Tools for Information and Knowledge Management organized by The Tamil Nadu Dr Ambedkar Law University and Dr MGR Janaki College of Arts and Science for Women on 4th to 7th October 2024.
- ❖ Participated in the Webinar on Usage of E-Resources During Covid-19 Period organized by Centre of Library of Sakthi Institute of Information and Management Studies, Pollachi on May 29, 2020.
- ❖ Participated in Soference – 2015; 3rd National Level Social Conference on Success Stories, Learnings, Creativity, Case Studies, Best Practices and Failures in LIS and related areas held at Tata Consultancy Services, Hyderabad on 21st November 2015.
- ❖ Participated in National conference on Advancement in Library and Information Science and Technology: Challenges and Opportunities organized by B S Abdur Rahman University and SALIS on 10th and 11th July 2015.
- ❖ Participated in National Conference on Information Management in the Knowledge Era organized by Department of Library, Dharmamurthi Rao Bahadur Calavala Cunnan Chetty's Hindu College on 25th October 2014.
- ❖ Participated in Workshop on Creating Websites and Blogs using Wordpress for Library and Information Services organized by

SALIS and Shri Shankarlal Sundarbai Shasun Jain College for Women on 8th February 2014.

- ❖ Participate in UGC Sponsored National Conference on “100 years of LIS Education in India” organized by PG and Research Department of Library and Information Science Bishop Heber College, Trichy on 18th February 2012.
- ❖ Participated in UGC-SAP Workshop on KOHA organised by the Department of Library and Information Science, University of Madras on 11th to 13th March 2010.
- ❖ Participated in UGC-National workshop on Open source software for LIS professional at Annamalai University on 5th & 6th March 2010.
- ❖ Participated in 7th National Conference on Recent Advances in Information Science and Technology (READIT – 2009) organized by IGCAR, Kalpakkam & Kalpakkam Chapter of MALA on 29th and 30th December 2009.
- ❖ Participated in Symposium on E-publishing organized by the Department of Information Science, University of Madras on 20 March 2009.
- ❖ Participated in Workshop on UGC-Infonet Digital Library Consortium, jointly organized by University of Madras and INFLIBNET Centre Ahmedabad on 29th & 30th September 2008.

INTERESTS & SOFT SKILLS

- Passionate about learning new technologies and software
- Strong analytical and problem-solving skills
- Excellent communication and organizational abilities
- Interest in digitization and documentation processes

PERSONAL DETAILS

- Marital Status: Single
- Nationality: Indian
- Gender: Male

DECLARATION

I hereby declare that the above information is true to the best of my knowledge.

Place: Chennai

[Lakshmikanth G]